

Position: Ice Technician & Facility Assistant

Marpole Curling Club

The successful candidate needs to be reliable and punctual, work well with minimum supervision, have an even temperament and be a team player.

Major job Description:

Installation and daily maintenance of curling ice, monitoring of facility and management of ice staff.

Qualifications for the job:

Education:

Curl Canada Level 1 Ice Technician

Curl Canada Level 2 Ice technician

Curl BC Level 1 Club Coach Instruction (or equivalent)

Experience

Minimum 2 years' experience

Physical requirements:

Ability to lift and carry 60 pounds

Other:

Drivers Licence and Vehicle required for pick ups and errands as required

Occupational First Aid

Review the safety manual for all work procedures – ie ammonia evacuation, bump tests, draining chiller oil, spills, etc.

Duties and responsibilities

Installation of curing ice for a mutually agreed upon early September opening.

Daily ice maintenance as necessary, including scraping, cleaning and pebbling as well as recognizing the need for extra measures to provide consistent curl, consistent keenness, cleanliness and safety of the ice surface.

Maintenance of all equipment relevant to the ice making process.

Maintain curler amenities in ice area including drinking water, tissues, garbage containers, etc.

Ensure walkways are vacuumed regularly and kept tidy and ice equipment are stored safely in their proper places.

Prepare ice for special events such as bonspiels and special competitions.

Training, scheduling and supervision of all assistant ice staff.

Daily upkeep of preventative logs and manuals for the ice plant including visual plant room inspection with temperature and pressure readings.

Weekly checks on compressor oil as needed

Complete Bump tests, draining of chiller oil and organize Legionella testing as required.

Regular ice operations report for the Board of Directors meetings, regular communication with Manager and active participation in Ice Committee (or equivalent).

Co-ordinate with the Manager regarding staff instructional requirements for rentals, perform basic instruction, assist or lead rental groups, and or supervision or schedule staff accordingly while minimalizing costs.

Responsible to shut down the ice plant and clean rink area after the conclusion of the curling season and ensure the proper storage of rocks and equipment.

Other Club Responsibilities

Maintain and/or ensure that club housekeeping/ daily checklists are completed and sanitizing of high touch surfaces are focussed on.

Meet regularly with the Club Manager to discuss operations, strategy and policy and discuss any expenditure over \$500.

Under the direction of the Club Manager, be responsible for coordinating maintenance or repairs of other equipment and building.

Understand and effectively manage organizational resources (people, materials, assets, budgets) through measurement, planning and control of resources to maximize results.

Ordering and collecting of cleaning supplies including tissues, paper towels etc.

Be able to help in the daily operations of the club, if needed, including but not limited to pro shop sales, fee collection and general inquires.

Other reasonable duties as required by the club Manager such as:

1. Assisting with set up of pro shop at beginning of season and inventories at end of season.
2. Weekly lounge clean-up (typically Mondays following ice maintenance) involving sweep and mop of floor and vacuuming
3. Picking up and/or putting liquor orders away and other lounge duties
4. Season open and closing cleaning and organizing of facility as required.
5. Maintaining all waste and recycling areas; regular removal of certain recycled materials.